



“Interwoven will dramatically change the way we manage our discharged offender records program and simplify what was once a burdensome process.”
 —Joe Panora, Chief Information Officer, at California Department of Corrections and Rehabilitation



offline clients, e-mail client interfaces, portlets, office application client interfaces, and APIs to extend the functionality to develop custom clients or integrate WorkSite with third-party applications.

Getting started

To learn more about how Interwoven Collaborative Document Management can help you optimize decision making, coordination, and execution, please visit us at www.interwoven.com or contact your Interwoven sales representative.

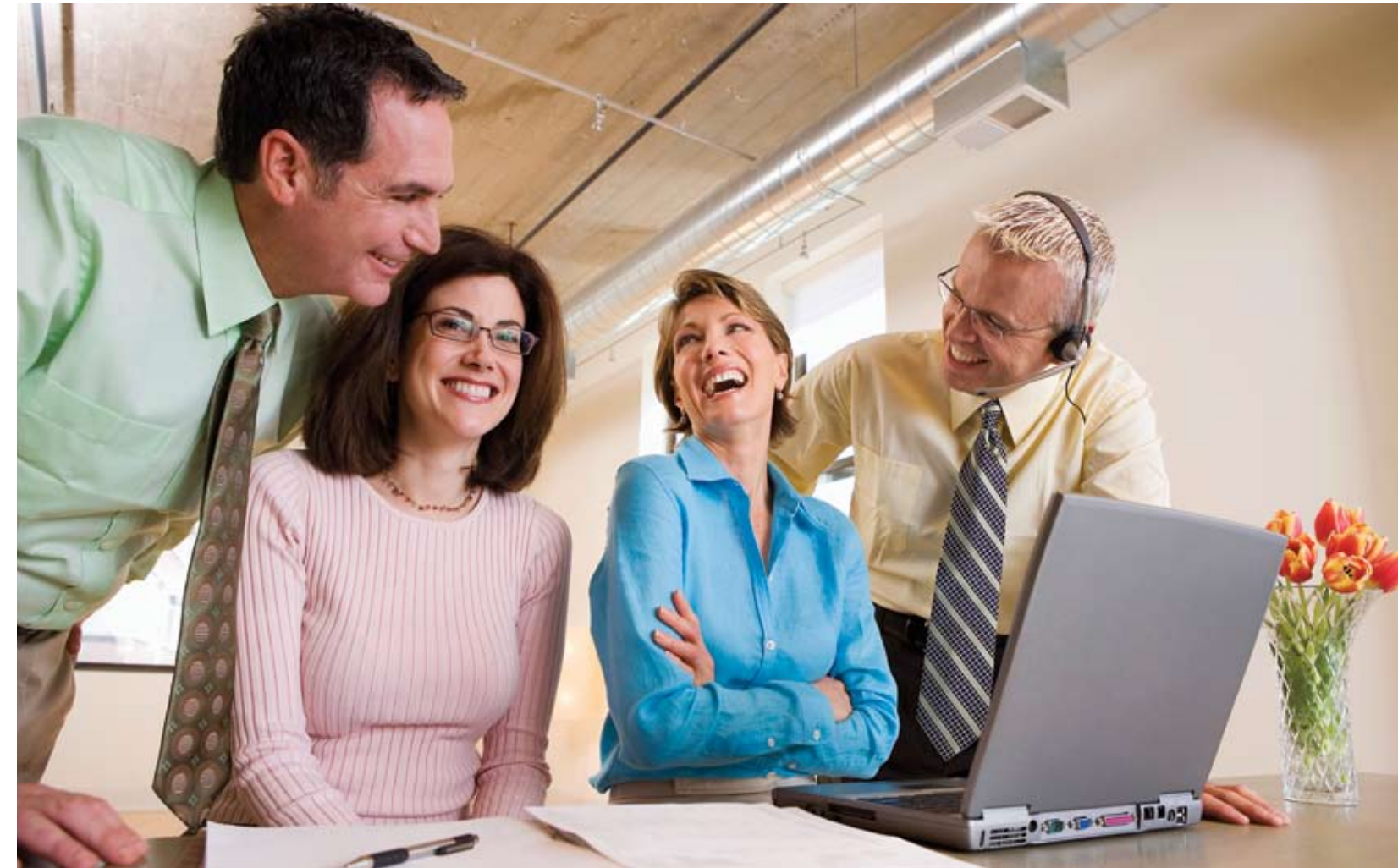
Interwoven is a global leader in content management solutions

Interwoven’s software and services enable organizations to effectively leverage content to drive business growth by improving the customer experience, increasing collaboration, and streamlining business processes in dynamic environments.

Our unique approach combines user-friendly simplicity with robust IT performance and scalability to unlock the value of content.

Today, over 3,800 enterprise and professional services organizations worldwide have chosen Interwoven, including: adidas, Airbus, Avaya, Cisco, DLA Piper, the Federal Reserve Bank, FedEx, HSBC, LexisNexis, Microsoft, Samsung, Shell, Samsonite, White & Case, and Yamaha. Over 19,000 developers and over 300 partners enrich and extend Interwoven’s offerings. To learn more about Interwoven, please visit www.interwoven.com.

| Interwoven Collaborative Document Management in Action | | |
|---|---|--|
| <i>Powerful collaboration and process automation to improve business agility, productivity, and business acceleration</i> | | |
| What you can do | How we deliver | Example |
| Capture | Content authoring and management in WorkSite MP Digital asset capture via Kofax and Media Add-on modules | A corporate legal associate uses Microsoft Outlook to drag and drop an e-mail into a contracts folder in the WorkSite central repositories. Site plans and photos are scanned in and added to a property contract document. |
| Collaborate | Collaboration in WorkSite MP controlled by WorkRoute | The associate identifies out-of-date content in a property management contract. She immediately makes the correction without IT intervention. The refreshed content is now incorporated automatically into the contract and sent for final legal review. |
| Review and Approve | Metadata, categorization and recommendation using MetaTagger | The contract is automatically categorized and tagged with metadata. And outside counsel performs a final review and approval of legal terms and conditions. |
| Audit | Rendering using Content Transformation Services | The legal associate uses Microsoft Word to create and reuse updated contract language. Compiled from different formats, it is combined to create a print-ready version for publishing. |
| Publish | Content distribution in OpenDeploy | The legal associate updates the company contact info. The change triggers an automated update to identify where the old content was used. The new content replaces the old in Web sites at HQ and regions and in all corporate collateral. |



Interwoven® Collaborative Document Management Solution
Increase agility and improve communication to accelerate your business

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Interwoven Solutions



“Interwoven plays an important role in our enterprise-wide strategy of leveraging content to improve productivity, and provides us with a competitive advantage to grow our business.”

— Christopher Barron, Chief Information Officer, CPS Energy

A growing tangle of documents, people, and projects

As enterprises grow, they are entangled in more and more problems producing documents and using documents. Have people in your organization ever released a document that skipped steps in the approval cycle? Is your e-mail inbox clogged by people sending copies of slide presentations and documents? Have your auditors, legal department, or regulators expressed concern about the lack of audit trails or retention policies for e-mail messages or sensitive documents?

The difficulties multiply in distributed enterprises, when people in different geographies, in different divisions, or even different companies must work together on projects. Your organization may have many teams that need to communicate and share resources securely—but as the number of teams grow, the number and complexity of projects increase, and the difficulties and risks increase as well—unless you have a proven solution that can handle them all, including:

- Distributed team membership, across departments, divisions, and offices and organizations
- Involvement of external parties, including outside counsel, partners, vendors, and clients
- Support for contracts, proposals, spreadsheet models, forms, scanned images, rich media, and e-mail
- User adoption and integration of their favorite applications from Microsoft Office, to Microsoft Outlook and Lotus Notes for e-mail, to enterprise applications

- Compliance challenges imposed by legislation, internal best practices, and regulatory agencies

A better approach with document-centric collaboration

Enable distributed teams to collaborate on documents and projects to accelerate business processes.

A document-centric collaboration solution provides for the collaborative production and management of documents, from simple to complex, and in enables team collaboration. Enterprises gain agility to accelerate business processes and to scale adoption across multiple initiatives, departments, divisions, and geographies—delivering on the promise of an enterprise standard for collaboration and document management.

With a document-centric collaboration solution, enterprises can:

- Improve business agility and productivity, and accelerate business—by automating and streamlining core business processes
- Improve communication and collaboration with employees, business partners, distributors, and agencies, up and down the supply chain
- Gain visibility into the status of critical business processes and projects
- Enable better knowledge sharing within the enterprise
- Meet key compliance challenges for sensitive information, such as boardroom minutes and financial documents
- Leverage current business application and IT investments

The Interwoven Collaborative Document Management Solution

Interwoven Collaborative Document Management improves business agility to get to market faster, close more deals and contracts, and accelerate revenue growth by improving the value chain of teams of people and content inside and outside the enterprise. It helps organizations improve their collaborative processes to unlock the value of content within the context of business applications across the enterprise.

Composed of technologies and consulting services, the solution provides Collaborative Document Management (CDM) to enterprises the world over, including Aetna, CPS Energy, DuPont, Franklin Templeton, and Blue Cross Blue Shield of Massachusetts, to drive document-intensive core processes in a collaborative fashion.

Solution enables you to boost the performance of your business and increase productivity

- Put content to use for the way people work
- Simplify and accelerate business processes
- Get more done with co-workers, customers, and partners
- Capture and leverage existing knowledge with context

Interwoven WorkSite is at the heart of the solution

Collaboration and document management for distributed teams. WorkSite enables team-based collaboration on document-intensive processes, so global enterprises, law firms, accounting firms, and government agencies can improve organizational decision-making, mitigate risk, and streamline execution, improving efficiency by an average of 40%.

Distribution of accurate, up-to-date content. Store and manage versions of content so business users can be confident team members have access to the necessary assets stored in the WorkSite system.

Automate business processes. Integrate disparate systems and automate repeatable processes to keep productivity high and costs down.

Interwoven and partner services: Interwoven Consulting Services and key partners provide strategy development, information architecture, systems integration, and user experience design.

Benefits for business

- Work within a familiar environment—Microsoft Outlook, Lotus Notes, Microsoft Office, Adobe Acrobat
- Easy creation of project teams without IT involvement
- Simple, but powerful workspaces for team collaboration
- Capture and find information within context
- Increased visibility to help mitigate risk and increase compliance



The Interwoven Collaborative Document Management solution improves communication and collaboration to speed document-intensive business processes.

Benefits for IT

- Reduced administration overhead—easy to deploy
- Business users like it—increases adoption
- Lowered TCO—collaboration best practices and process automation
- Supports multiple platforms—interoperate with existing IT infrastructure and other business applications
- Integrate seamlessly with Microsoft Outlook, Microsoft Office, and Lotus Notes

Ensure high user adoption and results

With Interwoven Collaborative Document Management, your organization can easily make workers more productive without requiring them to learn complicated new tools or interfaces. It makes it easy for organizations to streamline document-related processes by integrating with the familiar desktop applications that business workers use every day. It offers a complete range of deployment options, including Web clients,